Address Change Notification to Canada Revenue Agency – Individuals

If you file your income tax return with an address change using an electronic filer, your address will be updated with the Canada Revenue Agency (CRA) on filing.

If your move occurs around the same time as filing your personal income taxes, then your address will be updated upon E-filing your income tax return. Otherwise, you should contact the CRA using one of the methods below so that you can continue to receive mail, payments, and other notices from the CRA without delay.

Methods available to change your address with CRA:

- 1. Online
- 2. By phone
- 3. By mail or fax

Online

If you have registered with the <u>My Account</u> service with CRA, you can change your address by logging into your account or by using the <u>MyCRA</u> mobile app.

By phone

Phone CRA Individual Income Tax Enquiries at 1-800-959-8281.

You will need information from your most recent income tax return to prove your identity as well as your name, SIN, birthdate, mailing address CRA has on file, etc.

By mail

Complete form RC325 or write a letter including the following information:

- Signature
- SIN
- New address
- Date of your move

Send the complete form or letter to your individual and benefits processing tax centre:

Winnipeg Tax Centre PO Box 14000 Station Main Winnipeg, MB R3C 3M2 Jonquière Tax Centre PO Box 1900 Stn LCD Jonquière, QC G7S 5J1 Sudbury Tax Centre PO Box 20000 Stn A Sudbury, ON P3A 5C1

We will make every effort to ensure this document is current and accurate. However, due to the pace of changes in the tax and accounting industries we cannot guarantee the continued relevance of the information provided. The information and resources provided are not a substitute for professional advice and may not be appropriate for your situation.

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